

**Agenda**  
**MEETING OF THE**  
**MEAD PUBLIC LIBRARY**  
**BOARD OF TRUSTEES**  
August 25, 2011  
3:45 p.m.  
Rocca Meeting Room

- I. CALL TO ORDER AND DETERMINATION OF QUORUM – Maeve Quinn.
- II. PLEDGE OF ALLEGIANCE.
- III. PUBLIC COMMENT [Limited to five persons @ five minutes per person]. (Please sign in prior to meeting)
- IV. APPROVAL OF MINUTES – Meeting of July 28 & August 22 (joint), 2011. (Attached - Minutes for the Joint Meeting of August 22 available at meeting)
- V. CORRESPONDENCE, ANNOUNCEMENTS, AND COMMON COUNCIL REFERRALS.
- VI. COMMITTEE REPORTS:
  - A. Finance Committee – Henry Nelson, Chair:
    - 1. Review and possible action on revised Mead Public Library budget proposal for 2012. (Revisions based on new revenue direction from the Finance Director attached as Agenda item #6-A-1)
    - 2. Review and possible action on items discussed at the joint meeting with the Common Council Finance Committee on August 22.
    - 3. Review and possible action on alternative method(s) of managing gifts to the Library. (Agenda packet items #6-A-3)
    - 4. Review and possible action on fiduciary responsibilities related to 457 deferred compensation plans and proposed hold harmless agreement.
  - B. Financial Report:
    - 1. Review and approve payment of current expenditures, including payroll and recurring expenditures – Henry Nelson/designee. (Vouchers with invoices and payroll reports available at meeting)

To request a sign language interpreter for this meeting call 920-459-3414 via the Wisconsin Relay Service (800-947-3529) at least 3 weekdays in advance of the meeting and ask for Kathy Meyer or Sharon Winkle. Persons with disabilities who need other accommodations to attend the meeting should contact Kathy Meyer (459-3400 ext. 3411) or Sharon Winkle (459-3400 ext. 3414) at least 3 weekdays in advance.

2. Receive monthly 2011 budget status report to date. (Available at meeting)
3. Approve line item transfers, budget amendments.
4. Report of gifts received.

C. Security Committee – Marilyn Montemayor, Chair:

1. Report of the August 18 meeting.
2. Discussion and possible action on a recommendation to allow or to prohibit the carrying of concealed weapons in the Mead Public Library building by members of the public and other visitors.

VII. DIRECTOR'S REPORT:

- A. Status: Homework Help center project staffing effective September 19 and initial hours of service effective September 24. (Please refer to Agenda packet items #7-A)
- B. Review of Library Board documents regarding group film programs as a service of Mead Public Library. (Agenda packet items #7-B: Library mission, roles, and other relevant policy section)
- C. Recent and possible action on use of the:
  1. Quiet Study Room as the location of a reception commemorating the 10<sup>th</sup> anniversary of the Fela and Anselm Warschau Room, October 2.
  2. Mead Reading Room as a preparation area for presenters at the Sheboygan Children's Book Festival, October 14 – 16.
- D. Status: Consumer Product Safety Improvement Act (CPSIA) and lead in children's pre-1986 imprint books. (Agenda packet item #7-D)
- E. "Same service" system membership requirement applicable to e-content. (Agenda packet items #7-E)

VIII. LIAISON REPORTS:

- A. Eastern Shores Library System (ESLS) – Henry Nelson.
- B. Mead Public Library Foundation – Maeve Quinn.
- C. Friends of Mead Public Library – Sharon Winkle.

IX. ADJOURNMENT.